

**TOWN OF HOUNSFIELD TOWN BOARD MEETING**  
**December 31, 2012**

The end of year meeting of the Town Board of the Town of Hounsfield was called to order by Supervisor Timothy Scee at 3 PM, at the Town Hall, 18774 Co. Rt. 66 and the Pledge of Allegiance was said.

Board members present were: Supervisor Scee, C'man Stephen Lee, C'man Todd Farrington, C'man and C'man Richard Young. C'man Vincent Battista was absent.

A motion was made by C'man Lee and 2<sup>nd</sup> by C'man Young to approve minutes of the meeting held on 12/12/12. All voted aye and the motion was carried.

The Clerk to the Supervisor submitted Budget Transfers to close out the 2012 Budget and she explained that nothing was way out of line. C'man Farrington made a motion and C'man Lee 2<sup>nd</sup> for resolution 12-37, to approve Budget Transfers. All voted aye and the motion was carried.

A discussion was held on the water bills from Sackets Harbor for Town Districts 2 and 5 that were billed incorrectly and decided to continue to hold out payment for those districts, which are two quarters now, until the village corrects the bills.

The Clerk to the Supervisor asked the Board about the pay wage of the secretary to the Planning and Zoning Boards because she has charged \$16.66 an hour for attending meetings and typing minutes for 2012. A motion was made by Supervisor Scee and 2<sup>nd</sup> by C'man Young to pay the secretary the \$20 per meeting that was adopted in January of 2012. All voted aye and the motion was carried.

Abstract # 13, vouchers # 775-819 was presented: General Fund A \$13,044.86, General Fund B \$8273.87, Highway Fund A \$10,779.43, Highway Fund B \$1,729.17, Water District 2 \$862.66, Water District 1 \$88.80, Water District 4 \$56.16, Water District 3 \$199.28, Water District 5 Capital Fund \$377,853.36, Abstract Total \$405,441.59.

A motion was made by C'man Farrington and 2<sup>nd</sup> by C'man Lee to pay bills in Abstract #13. All voted aye and the motion was carried.

Supervisor Scee reported that he received an email from C'man Battista asking that the funds used to purchase the water dept. truck this year be repaid to the water districts. The Clerk to the Supervisor called and spoke with an auditor at the State Comptroller's Office and explained that this pickup truck was used for the Water Dept. and Highway Dept. and was purchased from the equipment fund in the Highway Dept. and that the plow and accessories were purchased from the water districts. The auditor confirmed that this purchase was done correctly.

The Water Superintendent was present and asked the Board to act on a water credit that was submitted a month or so ago by a customer in District 2 for \$ 410.20. Mr. Kenney provided the Board with history of the usage, a letter from the customer and a report of the meter testing. A discussion was held about the meter that was replaced and the report that indicated the meter was working properly. The Water Superintendent recommended to the Board that the late fees of \$52.70 be credited only. At this time a motion was made by Supervisor Scee and 2<sup>nd</sup> by C'man Lee that a credit of \$52.70 be credited on this request. All voted aye and the motion was carried.

Supervisor Scee informed the Board that there has been a request by Michael Lawler to revise the PILOT agreement on the Madison Barracks project to identify the project as a three phase project. A motion was made by C'man Farrington and 2<sup>nd</sup> by C'man Lee to revise the PILOT agreement to read three phase project. All voted aye and the motion was carried.

A motion was made by C'man Lee and 2<sup>nd</sup> by C'man Young to allow JCIDA to close on the Madison Barracks project under escrow. All voted ayes and the motion was carried.

Supervisor Scee reported that he sent a letter to Planning Board member Ginnie Savage to inform her that because she has not fulfilled training and attendance requirements, the Town Board has removed her from the Planning Board and thanked her for her service to the community.

There are two candidates to fill the vacancy on the Planning Board and Supervisor Scee and C'man Lee will conduct interviews with them.

A discussion was held on keeping water hydrants shoveled out during the winter.

There were no public comments and this meeting was adjourned at 3:56 PM.

Submitted by,

Diane M. Nier  
Town Clerk